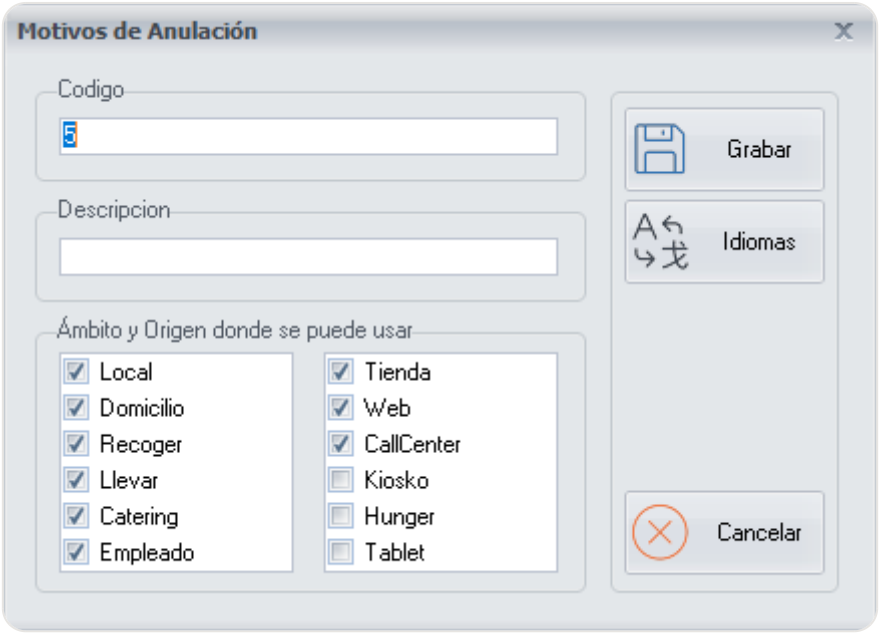
Add/Modify Cancellation Reasons

On this screen you create a ticket cancellation reason or change its data: its description and the orders in which it can be used.

How to get here: Add or **Modify** button on the Cancellation Reasons window.



Cancellation reason data

- **Code**: filled in automatically in consecutive order; it cannot be modified.

- **Description**: the name of the cancellation reason.

Order type and Source where it can be used

Order type indicates in which type of order the cancellation reason can be used:

Order type	The cancellation reason can be used in…
Dine-in	Orders placed as Dine-in.
Delivery	Delivery orders.
Pick-up	Orders to be picked up at the premises or branch.
Take-away	Take-away orders.
Catering	Caterings or special celebrations.
Employee	Orders placed by an employee.

Source indicates where the order was placed from:

Source	The cancellation reason can be used in…
Branch	Orders placed in the branch.
Web	Orders placed from the web.
Call Center	Orders placed from a Call Center.
Kiosk	Orders placed from a kiosk: a machine on which the customer sets up the order themselves inside the branch.

Source	The cancellation reason can be used in...
Hunger	Orders from the Hunger application, similar to Just Eat.
Tablet	Orders a waiter places with a tablet from a table on the premises.

Buttons

- **Languages**: saves the name of the cancellation reason in other languages, to use it later in PizzaGest or from the web.
- **Save**: saves the cancellation reason when you have finished setting it up.
- **Cancel**: closes the window without saving the changes.

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