Report of Inventory Items by Family Group

This report shows, family group by family group, the inventory items of the family group: the name they appear under, the quantity they carry and how much is charged when adding them or deducted when removing them.

How to get here: menu **Items → Reports → Inventory Items → Inventory Items by Family Group**.

> Access to this report depends on the employee's access level.

Filters

The **Report of inventory items by family groups** window opens.

Block	Options
Choose the family group	A specific family group or **ALL FAMILY GROUPS**, which is what comes chosen.

Block	Options
Show in the report	**All items**, **Only active items** or **Only inactive items**. **Only active items** comes selected.

> **Show in the report** filters by the **Inventory item available** checkbox of the inventory item.

Running the report

1. Choose the family group and which inventory items you want to see.
2. Click **Report**.

The report

The inventory items are grouped by family group. Below the title appears the chosen family group or **ALL FAMILY GROUPS**.

Column	What it shows
Inventory item	The description of the inventory item.
Code	The code of the inventory item.
Description	The **Name** of the inventory item in the family group.
Unit	The recipe unit.
Qty. With	The usage **Quantity** of the inventory item in the family group.

Column	What it shows
Qty. Without	The same quantity as a negative number: what is deducted in WITHOUT mode.
PVP L/R/LL, **Add** and **Remove**	The dine-in price when adding the inventory item and when removing it.
PVP D, **Add** and **Remove**	The delivery price when adding the inventory item and when removing it.
Free	**Yes** if the inventory item has the **The inventory item can be promoted** checkbox ticked; **No** if it does not.

These data are set in Add/Modify Inventory Items of Family Group.

Buttons

- **Report**: runs the report with the chosen filters.
- **Cancel**: closes the window.

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