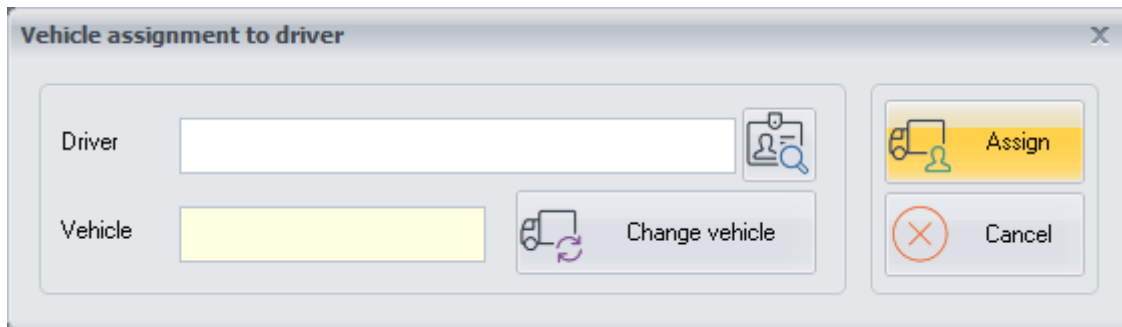


Vehicles assignment

Once we have clicked on the menu option **Employees->Vehicles assignment** or we have arrived here through the **Delivery Orders** screen, a screen like the one we can see below will appear.



The screenshot shows a dialog box titled "Vehicle assignment to driver" with a close button (X) in the top right corner. Inside the dialog, there are two input fields: "Driver" and "Vehicle". The "Driver" field is empty and has a magnifying glass icon to its right. The "Vehicle" field is highlighted in yellow and has a "Change vehicle" button with a truck icon to its right. To the right of these fields are two buttons: "Assign" (with a truck and person icon) and "Cancel" (with a red X icon).

We will only use this screen through the **Delivery Orders** screen, if we have checked the option **“Mandatory the assignment of vehicles to drivers”** in **General Options**.

It can help us to know, in case that there is an incident or a fine in any vehicle, which driver has used the vehicle on that day from the **Vehicle utilization report** screen.

If we do not have a driver assigned, we will choose the driver by clicking on the button located next to the **Driver** field, which will take us to the **Choose Employee** screen.

If we click on the the **Change vehicle** button, we can change the vehicle through the **Choose Vehicle** screen and when the vehicle is already assigned we will click on the **Assign** button.

The **Cancel** button allows us to exit of the screen without making any changes.